



**GENERAL INFORMATION**  
**THE NATIONAL ORGANIZATION OF BAR COUNSEL**  
**ADVANCED ADVOCATES TRAINING PROGRAM**  
**October 25-29, 2010**

**REGISTRATION:**

You may register for the program from **1:30 p.m. to 2:30 p.m. on Monday, October 25, 2010**. The program will start promptly at **3:00 p.m.** on that date and will conclude at **1:30 p.m. on Friday, October 29, 2010**. Registration will be held at the **NITA Education Center, 363 Centennial Parkway, Louisville, CO 80027**. Please bring all program materials with you.

**PROGRAM LODGING:** NITA has made special arrangements with the Courtyard by Marriott in Louisville for a block of rooms for this program. The rate includes daily transportation to and from the program and a continental breakfast. The daily rate is \$108.00/day plus tax. Please refer to the **NITA Group Block "NIV"**. The cut-off date for this block of rooms is **October 10, 2010**. Reservations made after that date are not guaranteed the special rate. We encourage you to register immediately.

Each day of the program, a shuttle will run between the hotel and the NITA Education Center. A shuttle schedule will be provided when you check into the hotel. Contact information for the hotel:

Courtyard by Marriott  
948 W. Dillon Road  
Louisville, CO 80027  
Phone: 303-604-0007

There are other hotels in proximity to the NITA Education Center. Only the Courtyard by Marriott is providing shuttle service. Our selection of the Marriott as our hotel of choice is based on quality of the facilities, price, and the shuttle service. We encourage you to choose this property for your stay during the program.

**TRANSPORTATION:**

The Denver Airport is about one hour from Louisville.

As an alternative to a rental vehicle, you can take the Boulder Super Shuttle to your hotel. Cost is approximately \$31 one-way. Round-trip tickets are approximately \$58.00. Call **303-227-0000** for more information. The Boulder Super Shuttle makes various stops along the way and they do not guarantee that you will arrive at your hotel within an hour of departure from the airport. When returning to DIA, the Boulder Super Shuttle picks up from Louisville locations between 40 minutes after the hour and on the hour. It will take approximately 1.5 hours to get to the airport. Please carefully plan your shuttle pickup time according to the time the program is scheduled to end and your flight time.

When arriving at DIA (Denver International Airport) go directly to Level 5, Baggage Claim area. Proceed to the Boulder Super Shuttle counter to purchase your ticket and receive boarding information. The shuttle runs hourly from 8:00 a.m. to 11:00 p.m.

Another option is Yellow Cab which will take you from DIA directly to your hotel for approximately \$80 one way. Yellow Cab can be reached at 303-777-7777.

- PARKING:** Free parking is available at the NITA Education Center and parking is available at the hotel.
- ATTIRE:** Appropriate courtroom attire is required throughout the program's duration. Most of the class sessions are conducted in a simulated courtroom setting. We recommend that you dress for a court appearance throughout the program. We recognize the problems this may present for out-of-town participants but urge you to dress as you would for court.
- CLE CREDITS:** Please refer to the CLE information sheet for the number of credits available from your State Bar and any state filing fees that may be required to obtain them.
- MEALS:** There are several restaurants within walking distance to the NITA Education Center. Further information on local restaurants will be provided at registration. Snacks are provided daily during breaks.
- MATERIALS:** You will receive the program materials approximately two weeks before the program starts. Please remember to bring these materials with you. Additional materials will be distributed at registration and at other times during the program. If you have other reference books that you use when in trial we suggest that you bring these. **If you have not received your materials by October 13, please notify Mary Commander at 1-877-648-2632.**
- PREPARATION:** Time for preparation during the program is extremely limited. **In order to get the maximum benefit from the program, it is imperative that you prepare as much as possible in advance.** You should read and become thoroughly familiar with the materials (problems and/or case files) assigned in the daily schedule.
- MESSAGES:** You should treat this program as if it were an actual trial. Please tell your office that to maximize your learning experience we recommend you not perform client work during the program. There will be a message board located at the program, where messages will be posted. **The telephone number for messages is 1-877-648-2632.** Except for personal emergencies we do not interrupt participants during class sessions. **Cell phones, pagers, and Blackberries must be turned off during class.**
- TIME COMMITMENT:** In order for you to get the most from this program, it is important that you give the program your full commitment. You will be occupied full time for the days of the course. We strongly recommend you not try to do client work. Likewise, there will be little time for recreation. Your commitment is to attend the full program. Please do not make airline travel plans until three hours after the program concludes.
- CANCELLATION:** Limited space is available in the program. If you are unable to attend, please contact NITA immediately so that others may take advantage of this training. All cancellations must be received in writing.  
**NITA CANCELLATION POLICY:**  
**NOTIFICATION PRIOR TO SEPTEMBER 25: NO CHARGE (FULL REFUND OF TUITION)**  
**FROM SEPTEMBER 25 ONWARD AND NO SHOWS: \$500.00 CANCELLATION FEE**  
**CANCELLATION IS EFFECTIVE ON THE DATE THAT NOTICE IS RECEIVED BY NITA (EITHER IN WRITING OR BY TELEPHONE.) TELEPHONE CANCELLATIONS MUST BE CONFIRMED IN WRITING.**
- QUESTIONS:** We want this to be the best continuing legal education experience of your career. If you have any questions about the program or any other program, please contact Mary Commander at **1-877-648-2632** or **mcommander@nita.org**.